

CITY OF MONTICELLO, FLORIDA

City Council Special Meeting

245 S. Mulberry Street
Monticello, FL 32344

AGENDA

March 19, 2019 6:00 p.m.

1. Call to Order (please turn off or mute cell phones and pagers)
2. Invocation
3. Pledge of Allegiance
4. **Upcoming City Manager Vacancy**
 - *Council Approval of Minimum Education/Training/Experience Requirements and Salary Range
 - *Form of Application
 - *Proposed Application Period
 - *Applicant Screening and Finalists Selection Process and Timeline
 - *Interview Process and Dates
 - *Other Selection and Hiring Considerations
5. Other Business
6. Public Comment
7. Adjournment

Minutes of the City Council meetings may be obtained from the City Clerk's Office or online at www.cityofmonticello.us. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

Persons who wish to appeal any decision made by the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting

PROTOCOL FOR ADDRESSING THE COUNCIL AGENDA ITEMS

Any person or group desiring to be placed on the agenda shall make such request with the City Clerk by 4:00 p.m. at least eight (8) days prior to a meeting. The request shall include:

- A. the name and address of the person making the request;
- B. the organization or group, if any represented;
- C. content of the information to be presented – if written material is to be passed out, a copy of such material shall accompany the request;
- D. an estimate of the time necessary for such presentation and discussion and action thereon;

E. Specific action desired of the Board

NON-AGENDA ITEMS

Public Comment – any interested person may, upon signing the sign-up sheet prior to the commencement of any council meeting, address the council during the Public Comment portion of the meeting.

Any non-agenda remarks or comments shall not exceed three (3) minutes in length. Such time may be extended to ten (10) minutes by majority vote of the council.

Any personal charges to be made against an individual council member or city employee shall be in affidavit form. If any information is to be presented that is in the form of a statement or charges that might be considered derogatory or of a serious nature, such shall be presented in writing and shall specifically state the charges in the form of an affidavit, with copies sufficient in number so that one copy may, and it shall, be sent at once to each such member or employee. Neither this rule nor any other shall preclude the right of any citizen to address the Council; however, the Council will not be obligated to act on any proposal not on the agenda.