

CITY OF MONTICELLO OPERATING BUDGET

October 1, 2022-September 30, 2023

Tentative Budget Hearing - September 8, 2022 Adopted September 19, 2022

	2022-2023
GENERAL FUND TOTAL REVENUE - GENERAL FUND	3,185,516
Expenses - General Fund	
General Administrative	796,547
Law Enforcement	992,235
Fire Control	37,000
Garbage Streets/Parks/Cemeteries/Animal Control	400,003
TOTAL EXPENSES - GENERAL FUND	959,731 3,185,516
WATER/SEWER FUND	
TOTAL REVENUE - WATER/SEWER FUND	1,528,806
Expenses - Water/Sewer	
Water Operating Expenses	492,066
Sewer Operating Expenses	1,036,741
TOTAL EXPENSES - WATER/SEWER FUND	1,528,806
GRANTS	····
General Fund Grant Income	1,888,000
General Fund Grant Expense	1,888,000
Water/Sewer Grant Revenue	10,315,000
Water/Sewer Grant Expense	10,315,000
General Fund Carried Forward Balance (as amended)	1,469,130
Water/Sewer Carried Forward Balance (as amended)	12,455,695
COMBINED CARRIED FORWARD/BEG. BALANCE	13,924,825
COMBINED GENERAL FUND, WATER/SEWER FUND,	
GRANT REVENUE	16,917,322
COMBINED GENERAL FUND, WATER/SEWER FUND,	
GRANT EXPENSES	16,917,322
COMBINED ENDING BALANCE	13,924,825

		2022-2023
Account	GENERAL FUND - REVENUE	
311.100	Ad Valorem	794,124
312.300	New Local Option Fuel Tax	44,900
312.400	Local Option Gas Tax	81,188
312.600	One-Cent Local Option Sales Tax	
312.650	One-Cent Local Option Sales Tax-Quarterly	235,000
313.100	Franchise Fees - Electricity	87,900
	•	235,200
314.100	Utility Tax - Electricity	269,200
314.800	Utility Tax-Propane/Fuel Oil	26,400
315.000	Communications Services Tax	51,000
321.000	Business Taxes	6,400
329.000	Animal Control / County Labor Reimbursements	1,750
335.120	State Shared Revenue	175,824
335.140	Mobile Homes Licenses	1,200
335.150	Alcoholic Beverage Licenses	1,850
335.180	Local 1/2 Cent Sales Tax	396,100
341.200	Development Review Fees	4,500
342.200	Fire Assessment - City Share	37,000
343.400	Garbage/Solid Waste	292,400
343.600	DOT Lighting Reimbursement	26,934
343.800	Cemetery Sales	30,000
343.920	DOT Roadside Maintenance	51,646
347.400	Special Events Fees	1,600
351.010	Fines/Judgments	25,000
369.000	Miscellaneous Revenue	13,100
365.000	Sale of Scrap/Surplus Material	4,000
389.400	FLC Safety Grant Program Revenue	2,500
369.100	Capital Contributions (Donations)	30,000
122 200	Other Contributions	15,000
133.200	From Garbage Reserves- Grapple Truck From Law Enforcement Reserves	79,800
	From Gen Fund Reserves-Street Vehicle/Equip.	0
	From Cemetery Trust Fund	115,000
	From New Local Option Gas Tax Reserves	8,000 30,000
	From Gen Fund Reserves - City Hall Improvements	11,000
	TOTAL GENERAL REVENUE	3,185,516
		3,103,310
	CENERAL CHANT APPROPRIATION	
221 540	GENERAL - GRANT /APPROPRIATION REVENUE CDBG	
331.540		700,000
224 050	SCOP - Street Paving - S Water St	235,000
331.250	Police Grant - Vehicles/Equipment	50,000
224 200	American Rescue Plan Act Allotment	143,000
331.200	Fire Department Grants	10,000
	Other Grants	750,000
	TOTAL GRANT REVENUE-GEN FUND	1,888,000

Account	GEN ADMINISTRATIVE EXPENSE Salaries	
511.011	Legislative - City Council	40,000
512 011	Executive Salaries	
012.011	City Manager	90,000
	City Clerk/Treasurer	90,000
5 40.546	·	65,000
512.012	Regular Salaries	
	Human Resources Officer/Deputy Clerk Sick/Annual Leave - Termination	41,308
	Total Salaries	226 200
	Total Salaries	236,308
512.021	FICA	18,078
513.022	Retirement Contributions Non-Police Personnel	192,658
	Group Health/Group Life	24,700
	Employee Assistance Program	700
	Unemployment Compension	300
	TOTAL PERSONNEL SERVICES	472,744
	Operating Expenses	
511.040	Council Member Travel/Education Expense	2,900
512.040	Travel-City Manager/City Clerk	1,200
	Professional Services	10,000
	Accounting and Auditing	28,000
	City Attorney services plus travel	25,000
	Contract Services-pest control, etc.	250
	Gas/Oil - City Manager	3,000
	Communications	8,400
	Freight/Postage/Delivery	2,100
	Utility Services	6,000
	Rentals and Leases	800
	nsurance	109,000
519.046	Repairs/Maintenance City Hall	1,000
	Facilities Management Reserve	7,500
	Rentals-Christmas Pole Decorations	3,500
	Current Charges (inc. employee bonuses) Advertising	22,000
	•	8,600
	Office Supplies/Equipment Operating Supplies/Maintenance	8,600
	Membership/Educational Costs	5,100
	Consulting Services/Matching Grant Costs	1,600
	T Support/Programming/Website	4,500
	Development Review Fees	4,753
	Election Expense	5,200 1,000
	Bank Service Fees	1,900 2,900
	Cemetery Trust Fund Transfer	2,900 30,000
	Due To Water/Sewer Fund	20,000
	OTAL OPERATING EXPENSES	323,803
1	OTAL GENERAL ADMIN EXPENSE	796,547

GENERAL FUND EXPENSES - CONTINUED

GENERAL FUND - GRANT/APPROPRIATION EXPENSES	
536.081 CDBG	700,000
549.000 SCOP - Street Paving - S Water St	235,000
521.600 Police Grant - Vehicles/Equipment	50,000
559.100 American Rescue Plan Act	143,000
522.100 Fire Department Grants	10,000
Other Grant Funding	750,000
TOTAL GRANT EXPENSES-GEN FUND	1 888 000

	LAW ENFORCEMENT	
521.012	Officer Salaries Chief	75.000
	Captain	75,000 68,000
	Lieutenant	51,000
	Sargeant	48,000
	Patrol Officer	41,000
521.013	Sick/Annual Leave-Termination	3,500
521.018	Sick/Annual Leave Buyback	6,200
	Overtime - Police	37,000
521.015	Incentive Pay (Training) - Officers	4,400
521.016	On-Call Pay	3,700
	Midnight Pay - Officers	5,600
	TOTAL OFFICER SALARIES	548,400
	Communication Salaries	
	Dispatcher Supervisor	40,000
	Dispatcher	33,000
	Dispatcher Dispatcher	32,000
	Dispatcher Part-Time (3positions)	32,000
	Overtime - Dispatch	10,000 15,000
	Midnight Pay - Dispatchers	1,460
	Sick Leave/Annual Leave - Termination	0.700
	TOTAL COMMUNICATION SALARIES	163,460
521.021	FICA	55,075
521.022	Retirement - Police - City Share	14,500
521.023	Group Health/Life	95,800
	TOTAL PERSONNEL SERVICES	877,235
	Law Enforcement Operating Expenses	
521.035	Investigations	400
521.039	Gas/Oil/Grease	36,000
521.040	Travel	100
521.041	Communications	16,000
521.042	Freight/Postage/Delivery	150
521.043	Utilities	5,500
521.045	Police Liability Insurance/Claims	14,900
521.046	Repairs/Maintenance (Buildings)	1,500
521.047	Repairs/Maintenance (Vehicles/Equip)	15,000
521.057	IT Equipment and Support	2,000

LAW ENFORCEMENT EXPENSES - CONTINUED

521.049	Miscellaneous	3,000
521.050	Pest Control/Termite Inspection	200
521.051	Office Supplies	3,000
521.052	Operating Supplies	3,000
521.053	Uniforms	3,500
521.054	Membership/Educational	250
521.056	Equipment	3,500
	TOTAL LAW ENF. OPERATING EXPENSE	108,000
	Capital Outlay	
521.064	Vehicle	2,000
	Equipment	2,000
	Reserve Funding	
	Vehicles/Equip Reserve	3,000
	TOTAL CAPITAL OUTLAY	7,000
	GRAND TOTAL-LAW ENFORCEMENT EXPEN	992,235

		2022-2023 PROPOSED
Account	FIRE CONTROL	
522.012	Personnel (All Volunteer)	. 0
	Operating Expenses	
522.039	Gas/Oil/Grease	350
522.040	Travel/Per Diem	100
522.041	Communication	2,650
522.043	Utilities	1,500
522.046	Repairs/Maintenance	9,800
522.045	Insurance-Property/Liability/Workers' Comp	3,900
522.049	Miscellaneous	250
522.051	Office Supplies	100
522.052	Operating Supplies/Uniforms	700
522.054	Membership/Educational Costs	2,500
522.050	Pension Valuation/Pension Expense/Audit	4,750
522.064	Equipment	2,000
	TOTAL OPERATING EXPENSES	28,600
	Reserve Funding	
522.065	Fire Truck/Equipment Reserve	8,400
	TOTAL CAPITAL OUTLAY	7,000
	GRAND TOTAL - FIRE CONTROL	37.000

Account 534.012 534.017 534.013	GARBAGE/SOLID WASTE Salaries - Garbage Collector Collector II Collector II Driver - Garbage Truck Overtime/Comp Time Sick/Annual Leave-Termination TOTAL SALARIES	28,621 31,720 27,040 31,866 8,450 750
534.021	FICA	9,826
534.023	Group Health/Life	32,900
	TOTAL PERSONNEL EXPENSES	171,173
	Operating Expenses	
534.039	Gas/Oil/Grease	32,500
534.041	Communications	500
534.046	Repairs/Maintenance	15,400
534.048	Lease Grapple Truck - ends 8/2023	37,730
534.034	Contracted Services	30,000
534.049	Current Charges	1,300
534.052	Operating Supplies	3,500
534.055	Uniforms	4,900
	TOTAL OPERATING EXPENSES	125,830
534.066	Reserve Funding/Capital Outlay Reserve - Vehicles/Equipment Reserve Garbage Truck GRAND TOTAL-GARBAGE/SOLID WASTE	8,000 95,000 400,003

		2022-2023 PROPOSED
Account	STREETS/PARKS/CEMETERIES ANIMAL CONTROL/SHOP	
541 012	Salaries	
Q-71.01E	Public Works Director	45,938
	Street Foreman	38,834
	Operator/Inmate Crew Supervisor	28,625
	Operator	25,400
	Laborer/Animal Control	29,204
	Laborer	30,535
	Laborer	29,703
	Laborer/Driver/Operator	30,170
	Driver - Grapple Truck	37,856
	Incentive Pay	1,200
541.017	Overtime/On-Call Compensation	18,900
	Sick/Annual Leave-Termination	2,000
	TOTAL SALARIES	318,365
		-
541.021	FICA	24,355
541.023	Group Health/Life	48,600
	TOTAL PERSONNEL EXPENSES	391,320
	Operating Expense	
541 039	Gas/Oil/Grease	34,000
541.041		2,600
541.042		7,500
	Utilities	4,900
	Mowing Equipment/Supplies	12,000
541.040	Special Improvement Projects	65,000
541.046	Repairs/Maintenance - Vehicles/Equipment	16,000
541.047	Barricade/Cone Rental or Purchase	4,100
541.049	Current Charges	4,000
541.052	Operating Supplies	51,000
	Uniforms	9,600
541.060	Street Lights	66,100
	Park Supplies/Expenses	3,600
	Cemetery Supplies /Expenses	8,000
541.063	Tree and Landscape Services/Supplies	6,100
	Education - Certification for Traffic Control	1,000
	Animal Control Expenses	2,200
	Animal Control - County Partnership	7,151
541.059	Lease Agreements-parking lot	1,760
	Road Bond Payments (until 2052) TOTAL OPERATING EXPENSES	30,000
	TOTAL OFERATING EXPENSES	336,611

STREETS EXPENSES - CONTINUED

	Capital Outlay	
541.065	Equipment/Vehicle - Pick-Up Truck	34,000
	Grapple Truck Purchase (Off-Lease)	79,800
	Backhoe (split W/S- Gen. Fund)	90,000
	Reserve Funding	
541.068	Reserve-Veh/Equip/Street Improvements	16,000
	To Paving Reserve- Local Option Gas Tax	12,000
	TOTAL CAPITAL OUTLAY/RESERVE	231,800
	GRAND TOTAL-STREETS/PARKS/	
	CEMETERIES/ANIMAL CONTROL/SHOP	959,731

10,315,000

	2022-2023
Account WATER/SEWER REVENUE	
343.310 Water Service Charges/Sales	422,400
343.312 Water Tap Fees	13,000
343.325 Late Charges	48,300
343.510 Sewer Service Charges	877,600
343-512 Sewer Tap Fees	11,306
369.000 Miscellaneous Revenues	23,000
From Water Vehicle/Equipment Reserves From Sewer Vehicle/Equipment Reserves From Sewer Asset Mgt. Reserves From Sewer Systems Charges From Water Asset Management From Solar Array Debt Reserve From Water/Sewer Emergency From Water Systems Charges Cost/Labor Reimbursements from Gen. Fund TOTAL WATER/SEWER REVENUE	18,000 40,000 45,000 0 5,200 5,000 0 20,000 1,528,806
WATER/SEWER GRANT/APPROPRIATION REVENUE 331.900 Water Main Replacement 2021 & 2022 Water - Other Grant Funding 334.400 Sewer - Solar Facility Grant Sewer - Other Grant Funding Sewer - Wauneenah Extension Sewer - Montivilla Extension American Rescue Plan Act Allotment DEO U.S. 19 South Lift Station Improvements	325,000 500,000 1,800,000 500,000 750,000 1,690,000 550,000 4,200,000

TOTAL WATER/SEWER GRANT INCOME

Account 533.012	WATER EXPENSES Salaries	
	Deputy Clerk - Utilities	34,778
	Water Specialist III	30,784
	Meter Reader	30,826
	Water Specialist	29,703
	Water Specialist	31,867
	Incentive Pay	1,100
533.017	Overtime/On-Call	23,000
	Sick Leave/Annual Leave - Separation	500
	TOTAL SALARIES	182,558
533.021	FICA	13,966
533.023	Group Health/Life	41,400
	TOTAL PERSONNEL	237,924
•	Operating Expenses	· · · · · · · · · · · · · · · · · · ·
533.031	Professional Services/Engineering	1,000
533.034	Contractual Services	3,500
533.035	Water Tower Inspection/Maintenance	34,517
533.038	Sunshine State One Call	650
533.039	Gas/Oil/Grease	13,900
533.041	Communication	2,300
533.042	Freight/Postage/Delivery	6,100
533.043	Utility Services	32,400
533.045	Insurance	38,000
	Reparis & Maintenance - Distribution	22,000
	Repairs & Maintenance - Wells	18,000
533.048	Repairs & Maintenance - Vehicles/Equipment	5,000
533.049	Current Charges	400
533.051	Office Supplies	700
533.052	Operating Supplies Membership/Certification / Educational Costs	50,000
533.054 533.055	IT Equipment/Support	3,500 3,700
533,059	Uniforms	5,800
533.068	Annual Water Report Distribution Expense	675
	TOTAL OPERATING EXPENSES	242,142
	Reserve Funding	
	Water Vehicles/Equipment	6,000
	Water Asset Management Plan Reserve	6,000
	TOTAL PERSONNEL, OPERATING, RESERVE	492,066
	WATER - GRANT EXPENSE	
	Water Loss Grant 2021 & 2022	325,000
	Water - Other Grant Funding	500,000
	American Rescue Plan Act Allotment	000,000
	TOTAL GRANT EXPENSES - WATER	825,000

		2022-2023
Account 535.012	SEWER EXPENSE Salaries	
555.012	Lead Operator	E0 761
	Assistant Treatment Plant Operator	50,761 43,455
	Equipment Mechanic III	42,059
	Equipment Mechanic II	41,455
	Sewer Plant Technician	30,784
	Incentive Pay	1,600
535.017	Overtime/On-Call	8,450
535.013	Accrued Sick/Vacation - Termination	1,300
	TOTAL SALARIES	219,864
535.021	FICA	16,820
535.023	Group Health/Group Life	24,680
	TOTAL PERSONNEL EXPENSES	261,364
	One wating Europe	
535.031	Operating Expenses Professional Services	1,400
535.034		21,100
535.033	Sludge Disposal	1,600
535.039	Gas/Oil/Grease	17,600
535.040	Travel and Per Diem	500
535,041	Communications	12,700
535.042	Postage/Freight/Delivery	5,200
535.043	Utilities	105,100
535.045	Insurance	41,000
	Repairs & Maintenance - Sewer Plant	30,000
	Repairs & Maintenance - Collections System	40,717
535-048	Repairs & Maintenance - Vehicles	7,600
535.049	Current Charges	6,500
535.051	Office Supplies	800
535.052	Operating Supplies	32,500
535.054	Membership/Educational Costs	1,000
535.055	IT Support/Programming/Back-up Support	4,000
535.059	Uniforms	4,360
	TOTAL OPERATING EXPENSES	333,677
	Dalid One-in-	
207 202	Debt Service	400.000
207.200	1990 Bond (through 2030)	138,900
207.400	2013 Bond (through 2053)	201,600
572.200	Solar Project Debt Service TOTAL DEBT SERVICE	5,200
		345,700
	Capital Outlay	
	Vehicle/Equipment-Backhoe Purchase	60,000
	Reserve Funding	
535.066	Reserve Funding - Vehicles/Equipment	5,000
	USDA Asset Management Reserve	7,000
	Treatment Plant Replacement	4,000
	Reserve Funding - Asset Management Plan	20,000
	TOTAL OPERATING/DEBT SER/CAP OUTLAY/RES	1,036,741

SEWER EXPENSES - CONTINUED

SEWER - GRANT EXPENSE

572.210 Sewer - Solar Facility Grant	1,800,000
Sewer - Other Grant Funding	500,000
Sewer - Waukeenah Extension	750,000
Sewer - Montivilla Extension	1,690,000
DEO U.S. 19 South Lift Station Improvements	4,200,000
American Rescue Plan Act Allotment	550,000
TOTAL - SEWER GRANT EXPENSE	9,490,000

CAPITAL IMPROVEMENTS RESERVE BUDGET

			٠	BUDGETED	BUDGETED	PROJECTED					
	Acquire Date	Cost	PRIOR YR BALANCE	TRANSFERS	TRANSFERS	9/30/2023 BALANCE	2023/2024	5-YEAR CAP 2024/2025	PITAL RESEI	5-YEAR CAPITAL RESERVE BUDGET 2024/2025 2024/2025	F 2027/2028
GENERAL FUND LAW ENFORCEMENT						-					
Veh/Equip	Various	Various Various	45,881	3,000	0	48,881	3,000	3,000	3,000	3,000	3,000
FIRE CONTROL Fire Truck/Equipment	TBD		90,945	8,400	D	99,345	8,800	8,800	9,400	6,600	008'6
STREETS/PARKS Vehicle/Backhoe	Various		120,000	12,000	115,000	17,000	12,000	15,000	15,000	15,000	15,000
GARBAGE Garbage/Grapple Truck	TBD		198,200	95,000	79,800	213,400	10,000	15,000	20,000	20,000	20,000
WATER/SEWER FUND Sewer - Treatment Plant	2055		13,919	4,000	0	17,919	5,000	2,000	5,000	10,000	12,000

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RESERVE FUNDS OTHER THAN CAPITAL IMPROVEMENTS - RESTRICTED

	As of 10/1/2022 Est.	Projected In Est.	Projected Out Est.	Projected Balance 9/30/2023
GENERAL FUND				
Cemetery Trust Fund	129,600	15,000	6,000	138,600
New Local Option Gas Tax (Paving)	132,900	9,200	40,000	111,300
WATER / SEWER FUND Bond Reserves				
Obligation Bond Reserves -92-95	142,600	1,900	0	144,500
2013 Bond Issue - Required Reserve	206,260	260	0	206,520
USDA Asset Management	31,900	7,000	0	38,900
Systems Service Charges				
Water Systems Charges	44,105	7,900	0	52,005
Sewer Systems Charges	214,600	22,000	0	236,600
RESERVE FUND	S OTHER THAI	N CAPITAL IM	PROVEMENT	TS - UNREST
GENERAL FUND				
General Fund Savings (BP Proceeds)	73,455	250	0	73,705
Facilities Management Reserve	46,270	15,000	0	61,270
City Hall - Maintenance Reserve	13,000	125	11,000	2,125
WATER SEWER FUND			,	
Water / Sewer Emergency Fund	21,895	55	13,000	8,950
Sewer Vehicles/Equipment	47,270	10,000	35,000	22,270
Sewer Asset Management Plan Reserve	76,000	45,000	55,000	66,000
Water - Vehicle/Equipment	28,500	3,000	25,000	26,500
Water Asset Management Plan Reserve	14,000	10,000	14,000	10,000
AMERICAN RESCUE PLAN ACT	874,614	2,800	693,000	184,414

AMERICAN RESCUE PLAN ACT DETAIL

	Budget Year 2021 - 2022	Balance
Revenues		
Received - 1st Allotment		603,278.00
Received - 2nd Allotment		603,278.00
Anticipated Interest Revenue	es - 21-22	4,120.00
	TOTAL REVENUES	1,210,676.00
Anticipated Expenditures	2021-2022 Budget Year	
General Fund:	•	
*Consultant / Administration/	Reporting Fees	14,717.00
*City Hall Repairs Consulting	g Fee / Repairs	9,900.00
	GEN. FUND TOTAL EXPENDITURES	24,617.00
Water/Sewer:		
*Sewer - SCADA Emergency	•	217,945.00
*Sewer - Lift Station Repair 8	Engineering (Cross Landings)	93,500.00
	W/S FUND TOTAL EXPENDITURES	311,445.00
	21/22 TOTAL ANTICIPATED EXPENDITURES	336,062.00
	ANTIICPATED BALANCE 9/30/2022	874,614.00
	Budget Year 2022 - 2023	-
Projected Carryforward		874,614.00
Anticipated Interest Revenues - 22-23		2,800.00
		877,414.00
Anticipated Expenditures 2 General Fund:	2022-2023 Budget Year	
Administrative Reporting Fee	28	3,000.00
*City Hall Repairs / Consulting	•	140,000.00
- 1. 3	GEN. FUND TOTAL EXPENDITURES	143,000.00
Water/Sewer:		
*Sewer - Lift Station Replace	450,000.00	
*Sewer - Project Engineering	/ Preventive Maintenance	100,000.00
	W/S FUND TOTAL EXPENDITURES	550,000.00
	22/23 TOTAL ANTICIPATED EXPENDITURES	693,000.00
	ANTICPATED BALANCE 9/30/2023	184,414.00